



Founding Futures

Opening doors, changing lives.

Contact Details:

Name: Email Address:

Address:

.....

Postcode: Telephone:

I would like to give £ per month/quarter/year (delete as appropriate)

Ipswich School Foundation (registered charity no. 310493) Instruction to your Bank or Building Society to pay by Direct Debit



Please fill in the boxes 1-5 including the official use box using a ball point pen and return it to:

Names(s) of Account Holder(s)

Ipswich School Foundation
Henley Road
Ipswich
IP1 3SG

Service user number

8 3 8 0 5 1

Ipswich School Reference (to be completed by Ipswich School)

.....

1. Account holder name

.....

2. Bank or Building Society account number

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3. Branch Sort Code

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4. Name and full postal address of your Bank or Building Society

To the Manager:
Name of Bank _____
Address _____

_____ Postcode _____

Instruction to your Bank or Building Society

Please pay Ipswich School Foundation Direct Debits from the account detailed in this instruction, subject to the safeguards assured by the Direct Debit Guarantee. I understand this instruction may remain with Ipswich School Foundation and, if so, details may be passed electronically to my Bank/Building Society. **NOTE:** Your Direct Debt will be collected by Rapidata on behalf of Ipswich School Foundation.

5.

Signature(s) _____

Print Name _____

Date _____

Boost your donation by 25p of Gift Aid for every £1 you donate

Gift Aid is reclaimed by the charity from the tax you pay for the current tax year

Gift Aid declaration

I want to Gift Aid my donation of £..... and any donations I make in the future or have made in the past 4 years to **Ipswich School Foundation**

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax in the current tax year than the amount of Gift Aid claimed on my donations it is my responsibility to pay any difference.

Please notify the charity if you:

- *Want to cancel this declaration*
- *Change your name or home address*
- *No longer pay sufficient tax on your income and/or capital gains.*

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

Signature:

Date:

The Direct Debit Guarantee

- This Guarantee is offered by all banks and building societies that accept instructions to pay by Direct Debits
- If there are any changes to the amount, date or interval of your Direct Debit Ipswich School Foundation will notify you 3 working days in advance of your account being debited or as otherwise agreed. If you request Ipswich School Foundation to collect a payment, confirmation of the amount and date will be given to you at the time of the request
- If an error is made in the payment of your Direct Debit, by Ipswich School Foundation or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society – if you receive a refund which you are not entitled to, you must pay it back when Ipswich School Foundation asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please notify us.